

**WELCOME
TO THE
WEST RANCH
HIGH SCHOOL
INSTRUMENTAL
MUSIC PROGRAM**

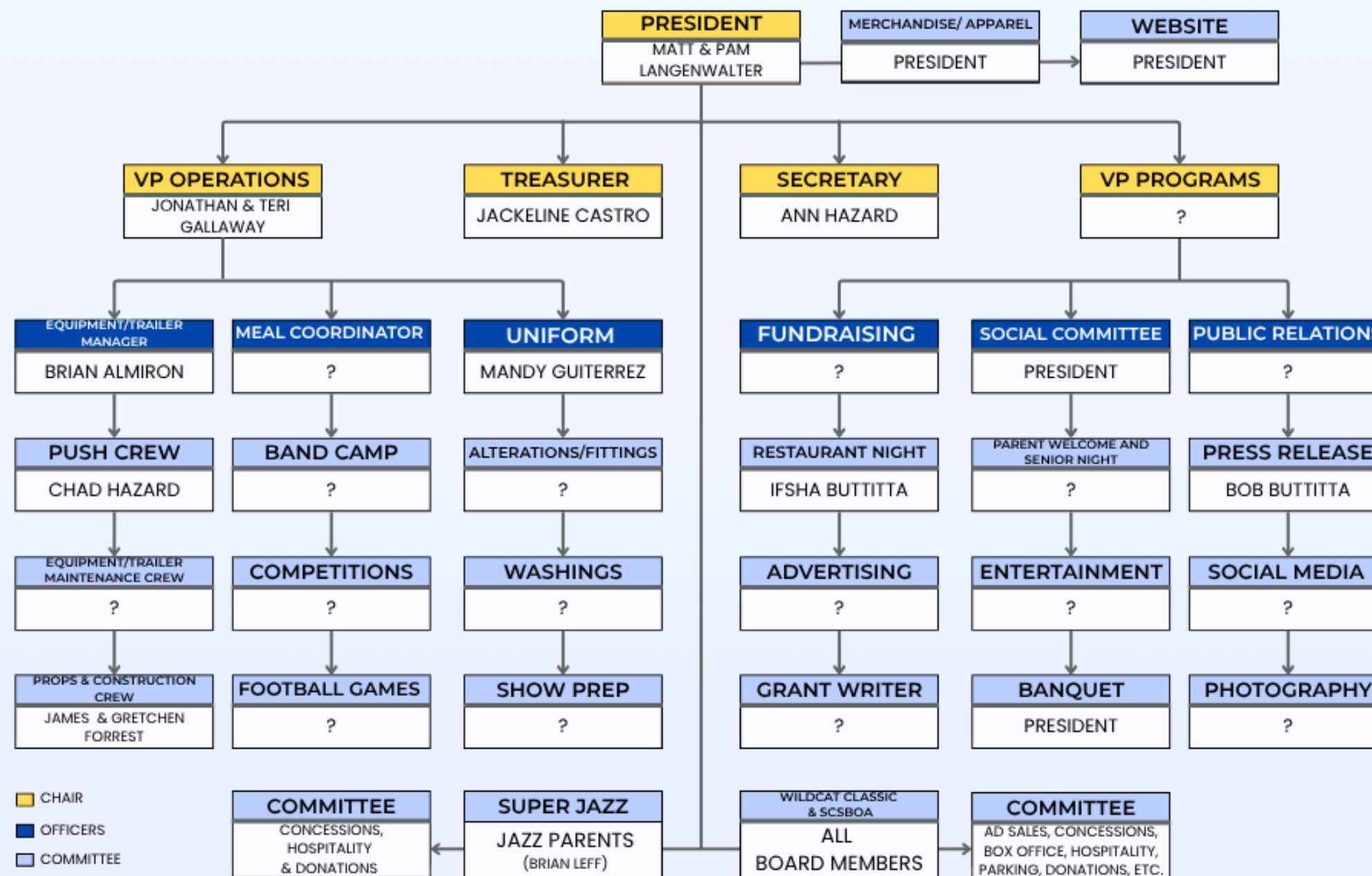


**IF YOU HAVE A CHILD IN THE MUSIC PROGRAM...
YOU ARE A BOOSTER!
BOOSTER CLUBS FUNCTION TO SUPPORT THEIR
ORGANIZATIONS AND WE NEED YOUR HELP!**

WEST RANCH BOARD OF DIRECTORS

- Co-Presidents: Matt and Pam Langenwalter
- Secretary: Ann Hazard
- Treasurer: Jackeline Castro
- VP of Operations: Jonathan and Teri Gallaway
- VP of Programs: (OPEN)

**WEST RANCH HIGH SCHOOL
BAND BOOSTER ORGANIZATIONAL CHART**



**WR
ORGANIZATION
CHART**

VP OF OPERATIONS: JONATHAN AND TERI GALLAWAY

Equipment

Brian Almiron

- Push Crew: Chad Hazard
- Tow Crew
- Trailer
- Equip. Maintenance
- Props Construction

Foods

Teri Gallaway

- Band Camp
- Competitions
- Football Game Snacks
- Concessions/Hospitality:
Wildcat Classic
SCSBOA
Super Jazz

Uniforms

Mandy Guiterrez

- Fittings
- Alterations
- Show Prep
- Washings
- Winter Program Prep

VP OF OPERATIONS: JONATHAN AND TERI GALLAWAY

EQUIPMENT CHAIR: BRIAN ALMIRON

Push Crew: Parents to get pit instruments on the field at comps and games

Tow Crew: Parents to tow trailers to comps and games

Trailer: Oversee trailer conditions and maintenance

Equip. Maintenance: Minor repairs for pit and field equipment

Props Construction: Building of field props

VP OF OPERATIONS: JONATHAN AND TERI GALLAWAY

**FOOD
CHAIR:
TERI GALLAWAY**

- Band Camp: Parents to shop, prepare, cook meals during band camp
- Competitions: Parents to shop, cook, prepare meals during comps
- Football Game Snacks: Parents to shop and distribute snacks during games
- Wildcat Classic: Parents to prepare and sell concessions
- SCSBOA: Parents to prepare and sell concessions
- Super Jazz: Parents to prepare and sell concessions
- Hospitality: Parents to prepare meals and snacks for adjudicators (judges)

VP OF OPERATIONS: JONATHAN AND TERI GALLAWAY

UNIFORM CHAIR: MANDY GUITERREZ

- Fittings: Fit students and assign their uniforms
- Alterations: Make sure uniforms are correct length, etc. (snaps – not sewing)
- Show Prep: Distribute plumes for shakos, check returned uniforms are hung correctly and all accounted for
- Washings: Occasionally take uniforms home to be washed
- Winter Prep Program:



VP OF PROGRAMS: (OPEN)

Fundraising: (OPEN)

- Program Ad Sales
- Annual Raffle (Spring)
- Fall Fundraiser
- Restaurant Nights: Ifsha Buttitta
- Spirit Wear: PRESIDENT

Social Committee: PRESIDENT

- Parent Welcome Night
- Band Camp Games
- Halloween
- Senior Night
- Year End Banquet

Public Relations: Bob Buttitta

- Press Releases: Bob Buttitta
- Event Ads: Bob Buttitta
- Social Media: (OPEN)
- Website: PRESIDENT
- Photographer: (OPEN)
- Videographer: (OPEN)

VP OF PROGRAMS: (OPEN)

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- **Program Ad Sales:** Organize student ads, recruit sponsors help with program layout
- **Annual Raffle – Spring:** Organize prizes, obtain & distribute tickets, collect money
 - **Fall Fundraiser:** Organize and oversee fundraising event for Fall
 - **Restaurant Nights:** Contact restaurants and organize dates
- **Spirit Wear:** Oversee & distribute orders for spirit wear and show shirts

VP OF PROGRAMS:

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SOCIAL COMMITTEE CHAIR: PRESIDENT

- Parent Welcome Night: Organize event for new & returning parents
- Band Camp Games: Organize team building games/activities for students
- Halloween: Organize trunk-or-treat / Halloween activity for students
- Senior Night: Organize seniors & parents for recognition, senior photos, refreshments
- Year End Banquet: Venue location, ticket sales, meal orders/catering, centerpieces

VP OF PROGRAMS:

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**PUBLIC
RELATIONS
CHAIR:
BOB BUTITA**

- Press Releases: Contact local papers with event results and interviews
- Event Advertising: Contact local papers, radio, TV for event promotion
- Social Media: Update social media accounts with events, meetings, competition results
- Website: Maintain and update program site / online store
- Photographer: Attend performances for pictures / year end slide show
- Videography: Attend performances for video / year end slide show

**If you are interested in any of the open positions,
please contact us at:**

www.westranchmusic.com/contact-8