

THE WRHS BAND HANDBOOK



2010-2011

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CONTENTS

Letter from the Director.....	3
General Band Information.....	4
Forms.....	4
Rehearsals.....	4
Attendance.....	4
Eligibility.....	5
Music.....	5
Part Assignments.....	6
Marching Uniforms.....	6
Concert Uniforms.....	7
School Instruments.....	7
Percussion Students.....	7
Course Descriptions.....	8
Jazz Ensemble.....	8
Wind Ensemble.....	8
Concert Band.....	9
Marching Band.....	9
Percussion Ensemble.....	9
Color Guard.....	10
Awards.....	11
Marching Season Awards.....	11
Concert Season Awards.....	12
Private Instructor List.....	13
Grading Policy.....	14
District Honor Band.....	14
Behavior Expectations.....	15
Student Job Descriptions.....	16
Drum Majors.....	16
Section Leaders/Section Leader Assistants.....	16
Music Librarian.....	16
Field Equipment Crew.....	16
West Ranch High School Band Booster Organization.....	17
Booster Committees.....	18
Calendar.....	19
FAQs.....	20
Forms Checklist.....	24
“Certify You Have Read Form”.....	25
Student Information Sheet.....	26
Authorization for Emergency Medical Care.....	27
District Field Trip Form.....	28
Attendance Policy for Co-Curricular Activities.....	29
Parent Volunteer Form.....	30
eScrip Fundraising.....	31
Registration Fees.....	32
Marching Shoes Order Form.....	33
Student Apparel Order Form.....	34
Band Booster Polo Shirt Order Form.....	35

Letter from the Director

Dear 2010 Wildcat Marching Band & Color Guard Members and Parents:

Welcome to the West Ranch High School Band and Color Guard for the 2010-2011 school year! Enclosed you will find a manual that should answer most of your questions regarding the coming year's activities. Please take time to study this handbook as soon as possible so that any conflicts can be avoided.

My expectations for the Band and Color Guard are very simple, I hope that everyone will enjoy their time with the group and that we will continue achieving excellence at all times. In order to accomplish this, we find times to be strictly disciplined and self-controlled, and other times to be completely crazy! It is in knowing the distinctions between control and craziness where we create the environment to have fun.

I would like to draw your attention to some of the more important points in the handbook. First, the band website lists the dates for all marching band rehearsals and performances. It is important that you mark these on your calendar **ASAP**. Second, the rules for the band and color guard are listed in this manual. They are carefully designed to promote a workable environment and are very important to our organization. Ensure that you have not only read, but understand all of our policies and rules.

Please help us by making sure that you have the forms from the back of this manual (pages 25-33) filled out and signed before you come to the first day of Mini-Camp July 9th (ALL PAGES SHOULD BE FILLED OUT COMPLETELY AND PAYMENT INCLUDED). This will save a great deal of time and add to the organizational quality of the program. We are looking forward to a great year and hope that you are ready to work hard and have fun. If you have any questions or concerns, please contact Mr. Marshall at any time. Also, remember to visit our website (www.westranchmusic.com) frequently for the latest updates and announcements.

Sincerely,

Jason Marshall
Director of Instrumental Music
(661) 222-1220 x646
jmarshall@hartdistrict.org

General Band Information

Forms

Each band member must turn in the "Certify You Have Read Form", "Student Information Sheet", "Authorization for Emergency Medical Care", "District Field Trip Form", "Attendance Policy for Co-Curricular Activities", "Parent Volunteer Form", "eScrip Fundraising", "Registration Fees", and "Marching Band Shoe Order" *by the beginning* of our July Mini-Camp, July 9th. The forms are at the end of this Handbook (pages 25-33) and are active for the entire school year. **Students will not be allowed to participate in the West Ranch High School Band and Color Guard program without having these forms completed and turned in.**

Besides the mandatory forms listed above there are two optional forms in the back of the handbook (pages 34-35). These forms are for ordering band apparel and band booster polo shirts. Please note the due date on these order forms.

Rehearsals

Music is rehearsed daily during Wind Ensemble and Concert Band. In addition, all students are enrolled in Marching Band fall semester and will have an extra two class meetings each week. These rehearsals will be Tuesday and Thursday evenings from 6 p.m. until 9 p.m. There will also be a limited number of Saturday marching rehearsals scheduled throughout the fall and all sections are required to hold a one-hour sectional outside of class time every two weeks. A full schedule of marching rehearsals can be found on our website at www.westranchmusic.com.

Rehearsal Attendance

Attendance will be taken promptly at the beginning of each rehearsal. Students who are not in their seat or in the attendance block, with their instrument assembled and ready to play, at the scheduled starting time, will be considered tardy. Students will receive a grade based upon meeting established standards and participation in class. Since it is impossible to participate if you are absent or tardy, everyday attendance in class is very important. Participating in a music ensemble is very similar to being on a team; if you do not show up, you are not just letting your section down, but the entire group.

Performance Attendance

The goal of all musical ensembles is to prepare for and give musical performances. As a result, attendance at all concerts and competitions is **MANDATORY** and will be factored into the students' grade. Absences from concerts and competitions fall into two categories: excused and unexcused. Please remember that all absences from concerts can be very detrimental to the performing ensemble and greatly impact the overall performance of the group. Unlike athletic teams, bands do not have a bench to go to when a student does not show up. All students are important and counted upon for each and every performance. A full schedule of events can be found online at www.westranchmusic.com. As events are added throughout the year it is important to

check the website calendar often to make sure you have the most up to date listing of events.

Excused Absences

Serious Illness- A phone call must be received prior to the concert start time from a parent and the student must bring a note from the doctor explaining the illness the following day.

Funerals

Weddings of Immediate Family Members (4 weeks notice required)

Religious Events (4 weeks notice required)

Unexcused Absences

Family Vacations

Work

College of the Canyons or SAT Prep Classes

Medical/Dental Appointments (Reschedule if necessary)

Lack of Transportation

Forgetting

All extraordinary circumstances beyond the control of the student will be reviewed by Mr. Marshall on a case-by-case basis. Students with excused absences will be assigned make-up work to replace the performance. **Students with unexcused absences will be given a zero for the performance portion of their grade for the semester.** Also, students with unexcused absences may be asked to no longer enroll in music classes at West Ranch. All parents **MUST** notify Mr. Marshall in a timely fashion when it is known that a student will have an excused absence. A minimum of four weeks notice is expected except in cases where pre-notification is impossible.

Eligibility

All students in the band program are required to maintain a minimum 2.0 grade point average (GPA). Any student who falls below a 2.0 GPA will be declared ineligible and will not be allowed to participate in any performances until the following grading period, assuming the student has raised their GPA to higher than a 2.0. Any student who has a GPA lower than 2.0 for two or more grading periods (including Progress Reports) may be removed from any or all ensembles at Mr. Marshall's discretion.

Music

All music will be handed out in class by Mr. Marshall. This sheet music must be placed in a concert folio provided by the school. Each student will also be assigned a slot in the music cabinet for storing their concert folios. Please **DO NOT** leave music folios out in the band room. Students are given folios and slots to not only organize their music, but to insure it is stored in a safe place. Students are responsible for replacing all music which they loose or damage - **NO EXCEPTIONS!** A minimum fee of \$10 will be charged for every piece of lost or damaged music.

Part Assignments

Parts for Wind Ensemble and Concert Band are assigned based on playing tests and audition results. There will be one playing test early in the fall semester to establish initial chair placement. During 2nd semester students will be re-seated according to the results of the district honor band auditions. If a student is unhappy with his/her chair placement, a challenge can be made. To challenge, a student must fill out a “Challenge” form and give it to Mr. Marshall on the first class meeting of any week. Challenge materials will be distributed during the next class period, and challenges will take place on the next meeting following the announcement. The director will choose the challenge material and give students adequate time for preparation. Chair placements and challenge results are based upon the discretion of the director and are not up for negotiation or change. **In addition, there will be no challenges allowed within one month of a concert date.**

Marching Uniforms

During the week of our August Band Camp, marching band students will be issued a marching uniform that cost the school a great deal of money. If anyone abuses any part of this uniform, they will be required to replace the part that is damaged. Students are responsible for returning the same uniform they are issued at the end of marching season, in the same condition they received it in. **Do not trade uniforms with anyone, for any reason.**

For Marching Band, each student will need to have a good pair of marching practice shoes. These shoes should be made of good quality, be flexible, and a cross-trainer style shoe. Students will not be allowed to practice in bare feet, sandals, dress shoes, or any other open-toed style shoe. **Also, all Marching Band members will need a pair of MTX marching shoes. All Rookie marchers and veterans whose shoes no longer fit can order these shoes on the fees sheet in the back of the handbook.** The school provides all other parts of the uniform. Before each performance there will be a uniform check by the uniform manager, drum majors, section leaders and director. If you do not have a part of your uniform, including the correct color of socks, you will not be allowed to perform.

Each student should wear appropriate clothing to rehearsals, depending on the weather. If it is raining, do not assume that rehearsal is canceled; instead, bring a raincoat and wet weather gear. In the event of rain during rehearsal, woodwinds will not need to take their instruments outside, but they will march. Also, in case of hot weather, bring sun block, a water bottle, sunglasses, a hat, and wear weather appropriate clothing.

Concert Uniforms

Men and women are both required to have the following items in order to participate in Wind Ensemble and Concert Band concerts:

Men

Tuxedo Package
Black Dress Shoes
Black Socks

Women

Black Dress (Conservative, Ankle Length)
Black Dress Shoes
Black Stockings/Socks

The tuxedo packages are ordered through the Tuxedo Revue in Newhall and cost around \$175. Students will be fitted for their tuxedos and will pick them up already altered. The tuxedos will be for your child to keep, and will only need to be replaced if they become damaged or if they no longer fit. Students who show up for a concert out of uniform will not be allowed to participate. All orders for tuxedos will be taken in September.

School Instruments

West Ranch High School does have a few school instruments available for check-out. If you are in need of a school-owned instrument, you may check one out either during Rookie Camp in June or Mini-Camp in July. For those playing on a school owned instrument, please take every precaution to protect them from accidents and the weather. Also, make sure to “swab” out all woodwinds after rehearsals and performances to protect the pads. Just remember that the band owns these instruments. You will be responsible for all repair and damage costs to the instruments beyond normal wear and tear and cleaning. The rental fees for school instruments are as follows:

1 instrument	\$100 for the year (\$150 for Tuba/Sousaphone)
2 instruments	\$150 for the year (\$250 for Tubas/Sousaphones)

Percussion Students

All percussion players at West Ranch High School are provided instruments to play on. In fact, the West Ranch High School percussion section rivals most college bands for the quality and quantity of percussion instruments we possess. Students are asked to provide their own concert sticks (Vic Firth SD-1 Generals), as well as other equipment required by their percussion instructors.

COURSE DESCRIPTIONS

JAZZ ENSEMBLE

Grades 9-12

Credits 5-40

Prerequisite: Membership in marching band fall semester and one of the following other courses: Concert Band, Orchestra, or Wind Ensemble (This requirement can be waived at the director of instrumental music's discretion in the case of students playing non-traditional band instruments). Audition and/or consent of instructor is required.

Jazz Ensemble is a year-long course in which intermediate level students study and perform music in the jazz idiom as arranged for the standard "big band" instrumentation of 4 to 5 trumpets, 4 to 5 trombones, 5 saxophones, and rhythm section consisting of at least piano and/or guitar, bass, and drums. This band may play concerts for both the student body and the public and may also compete in jazz band festivals. The group is limited to one player per instrumental part and emphasis is placed on the development of improvisational techniques. Attendance at all rehearsals and performances is mandatory and considered to be a part of the course requirements. This course is designed to meet California Content Standards. Completion of 1 year of this course fulfills the University of California and the California State University Fine Arts requirement. Material costs.

ADVANCED JAZZ ENSEMBLE

Grades 9-12

Credits 5-40

Prerequisite: Membership in marching band fall semester and one of the following other courses: Concert Band, Orchestra, or Wind Ensemble (This requirement can be waived at the director of instrumental music's discretion in the case of students playing non-traditional band instruments). Audition and/or consent of instructor is required.

Jazz Ensemble is a year-long course in which advanced level students study and perform music in the jazz idiom as arranged for the standard "big band" instrumentation of 4 to 5 trumpets, 4 to 5 trombones, 5 saxophones, and rhythm section consisting of at least piano and/or guitar, bass, and drums. This band plays concerts for both the student body and the public and also competes in jazz band festivals around Southern California and beyond. Overnight touring is also likely. The group is limited to one player per instrumental part and emphasis is placed on the development of improvisational techniques. Attendance at all rehearsals and performances is mandatory and considered to be a part of the course requirements. This course is designed to meet California Content Standards. Completion of 1 year of this course fulfills the University of California and the California State University Fine Arts requirement. Material costs.

WIND ENSEMBLE

Grades 9-12

Credits 5-40

Prerequisite: Membership in marching band fall semester and audition and/or consent of instructor is required.

Wind Ensemble is a year-long musical ensemble for the school's most advanced musicians. Emphasis in this course is placed on contemporary and classical wind band repertoire suitable to concert band festivals and the concert stage. This group performs at festivals and concerts of various types at set times throughout the year. As the most advanced performing ensemble on campus, attendance at all rehearsals, sectionals and performances are mandatory. This course is designed to meet California Content Standards. Completion of one year of this course fulfills the University of California and the California State University Fine Arts requirement. Material costs.

CONCERT BAND

Grades 9-12

Credits 5-40

Prerequisite: Membership in marching band fall semester and audition and/or consent of instructor is required.

Concert Band is a year-long musical ensemble for novice to intermediate musicians. Emphasis in this course is placed on tone, technique, and musicality development, with the goal of advancing students into higher level ensembles. This group performs at festivals and concerts of various types at set times throughout the year. Attendance at all rehearsals, sectionals, and performances are mandatory. This course is designed to meet California Content Standards. Completion of one year of this course fulfills the University of California and the California State University Fine Arts requirement. Material costs.

MARCHING BAND (1st Semester Only)

Grades 9-12

Credits 5-20 (Physical Education Credit)

Prerequisite: Membership in Concert Band, Wind Ensemble, Orchestra and/or consent of the instructor.

The West Ranch Wildcat Marching Band is the largest performing ensemble on campus. The band is made up of not only instrumental players, but also members of the West Ranch color guard. The focus of this course is on learning a wide variety of marching band literature and contemporary marching techniques. The Wildcat Marching Band performs numerous times throughout the fall at all home football games and several marching competitions. Attendance at all rehearsals, sectionals, and performances are mandatory. Students enrolled will receive five units of P.E. credit for each semester of participation. Material costs.

PERCUSSION ENSEMBLE (2nd Semester Only)

Grades 9-12

Credits 5-20

Prerequisite: Membership in Concert Band, Wind Ensemble, Orchestra and/or consent of the instructor.

Percussion Ensemble is a course dedicated to the blending of percussion performance and movement. The class combines performance/competition preparation with musical and marching instruction at the introductory through advanced level. Membership requires dedication and commitment since all rehearsals, performances, and competitions occur

outside of regular school hours. Attendance at all rehearsals, sectionals, and performances are mandatory. Material costs.

COLORGUARD

Grades 9-12

Credits 5-40

Prerequisite: Audition and/or consent of the instructor.

The Color Guard is a pageantry orientated performance ensemble. This group visually interprets selected musical repertoire utilizing flags, rifles, sabers and other props together with basic dance moves, original choreography, and traditional marching techniques. Fall semester, the color guard performs as a unit with the Wildcat Marching Band. Students are expected to attend all marching band rehearsals and abide by all rules of the Wildcat Marching Band. During the spring semester, the Color Guard will learn a choreographed routine and compete at local “winter guard” competitions. Attendance at all rehearsals, sectionals, and performances are mandatory. Students enrolled will receive five P.E. credits for each semester of participation. Material costs.

AWARDS

The West Ranch High School Music Program recognizes the outstanding achievements of some of its members each season as the staff and students select people for the following awards. Names of the recipients are kept on plaques in the music rehearsal room and announced at the end of the year awards banquet.

MARCHING SEASON AWARDS

Rookie of the Year Award

This award is presented to the person from each section (winds, percussion, color guard) who best demonstrates outstanding marching or musicianship during their first year in the program.

Most Improved Award

This award is presented to the person from each section (winds, percussion, color guard) who demonstrates the most improvement in their marching or musicianship over the course of the marching season.

Most Outstanding Award

This award is presented to the person from each section (winds, percussion, color guard) who best demonstrates outstanding marching and musicianship throughout the entire marching season.

Esprit de Corps Award

This award is presented to the person who best exemplifies what the West Ranch High School Marching Band is all about: passion for music, the strive for excellence, and a desire to have fun! Award winners are chosen on the basis of their overall attitude on the field and the effect they have as leaders.

Most Outstanding Marcher Award

This award is presented to the person that best exemplifies the skill and perfection of marching basics; both in basic blocks and the show.

Section Award

This award is presented to the section that plays the largest role in the success of the band over the course of the marching season. Musicianship, memorization, marching, attitude, and style all play an important role in determining the section that wins this award.

CONCERT SEASON AWARDS

John Philip Sousa Award

This award is the highest honor given by the West Ranch High School Band. It is presented in the spring to the senior student who best portrays the band's definition of a fine musician over their four years at West Ranch High School. This will include his or her performance ability, personal attitude, participation in several band organizations, willingness to help others, consideration and respect for fellow band members and staff, and their responsibility to their school in general. The winner of this award receives a trophy and their name is permanently engraved on a plaque that is hung in the music rehearsal room.

Most Outstanding Award

This award is presented to a 9th, 10th, and 11th grade player who best demonstrates outstanding musicianship throughout the entire year.

Most Improved Award

This award is presented to a 9th, 10th, 11th, and 12th grade player that has each demonstrated the most musical improvement over the course of the school year.

Band Service Award

This award is presented to one student who best exemplifies the dedication and work ethic that drive the West Ranch High School music program. Winners of this award are typified by those who arrive early and stay late to help at events, give of themselves whenever anything needs to be done, and simply work hard at all times.

Private Instructor List

All students at West Ranch High School are strongly encouraged to take private lessons on their instrument. While the list below is not a comprehensive list of all teachers, we are comfortable recommending the following instructors for your child.

Instrument	Name	Phone
Flute	Rosie Sackstein	661-254-2647
Flute	Janice Tipton	661-259-9430
Oboe	Lisa Hernacki	661-257-0448
Oboe	Paul Sherman	323-258-5161
Bassoon	Peggi Stoffel	661-993-8167
Clarinet	Glen Berger	661-297-7271
Clarinet	Scott Jeppeson	310-748-0865
Clarinet	William Powell	661-298-3683
Saxophone	Christine Canchola	661-993-9819
Saxophone	Kathleen Maxwell	661-291-1729
Saxophone	Dana Peterson	661-257-7907
Trumpet	Pete DeSiena	661-296-8973
Trumpet	Bill Dowling	310-709-0094
Trumpet	Dan Rosenboom	661-714-7186
Trumpet	Aaron Smith	661-312-0745
Horn	Nathan Board	661-305-2444
Horn	Caitlin Craig	661-253-2805
Horn	Louise MacGillivray	661-210-8191
Trombone	John Roberts	661-254-2758
Baritone/Tuba	Ben Devitt	303-809-8240
Baritone/Tuba	Eric Stiles	661-251-4756
Baritone/Tuba	Luke Storm	541-521-7984
Percussion	Troy King	661-253-2745
Percussion	Karen Vibe	818-885-8638

WEST RANCH HIGH SCHOOL BAND GRADING POLICY

Grading Policy

- Class Participation/Playing Tests 60%
- Performances 40%

Participation/Tests

Students will begin the semester with 100 points. Points will be deducted as follows:

- Violation of rules/non-participation 3 points
- Tardy to Performance 10 points
- Non-Pass on Tests 5 points
- Missed Honor Band Audition 20 points
- Non-Participation in Solo and Ensemble 20 points
- Non-Pass on Final Exam 5-20 points

Performances

An unexcused absence from a performance will result in a student losing all of their performance points for the semester (40% of grade). With very few exceptions, this will result in the student failing for the semester.

District Honor Band Auditions

All students in the West Ranch band program are required to audition for the Hart District Honor Band. Audition materials are handed out in December and auditions are held on the first Saturday of February. Some class time will be spent on the audition materials however most of the work will need to be done at home. The results of the auditions will not only be used to determine who makes the Honor Band, but will also be used for chair placements in all of the Concert Bands. Any student who does not audition will have points deducted from their participation and test grade (20 points).

Extra Credit

Extra credit points may be earned as follows:

- Private Lessons 10 Points per Semester
- Honor Band Participation 5 Points per Honor Band
- Attendance at professional concert with prior approval of band director. 3 Points per Concert

Students may earn up to 20 extra credit points per semester.

BEHAVIOR EXPECTATIONS

Relationships, Rigor, and Relevance are essential to everything that we do at West Ranch High School. As a result, it is important that we agree to some basic guidelines to insure that these three concepts are maintained at all times.

1. Treat classmates, West Ranch personnel, band staff, and students at other campuses with respect at all times. Remember, when we are away from West Ranch for performances or tours that we are representing our whole school. No derogatory or racial remarks will be tolerated under any circumstances.
2. Treat the school and all band equipment with respect at all times. If items break, the Band must pay to have them repaired. Take pride in the beautiful equipment and campus that we have!
3. No gum, food, or drink is allowed in the rehearsal room under any circumstances (water is allowed).
4. No make-up, grooming products, or technological devices will be allowed in class under any circumstances. All distracting materials will be confiscated and given to the Discipline Office.
5. **All students are expected to perform in class every day.** If you do not feel well, stay home, do not come to school with a note asking to just not play that day. Only students with a note from a doctor will be excused from playing in class, no exceptions!
6. All students are expected to be ready to play (seated with instrument assembled and warmed-up) right when the bell rings. Students also need to be prepared with their own music and a pencil every day. Do not assume your stand partner will have their music with them since absences do happen, be prepared with your own copy.
7. No talking once class has begun.
8. Students needing to use the restroom during class may do so as needed without the permission of the teacher. However, leaving class to use the restroom should be contained only to emergency situations. Students who abuse this policy will have their restroom privileges revoked.

If a student is unable to follow the rules above, the following steps and Opportunity Room procedures will be taken:

1. Verbal Reminder
2. Student/Teacher Conference
3. Parent Contact
4. Parent/Teacher/Counselor Conference
5. 1-Day Suspension From Class
6. 2-Day Suspension From Class
7. Withdrawal from the class with NM Grade/Loss of credit with possible placement in the Opportunity Room for the remainder of the semester.

STUDENT JOB DESCRIPTIONS

Drum Majors

Each spring the Drum Major(s) for the following fall marching season will be auditioned. They will begin Drum Major responsibilities as soon as they are selected. The Drum Majors are responsible for helping to run rehearsals, setting up and breaking down the rehearsal facility, stretching the band, occasionally warming up the band, teaching marching techniques, and most importantly, being the student leader for the Marching Band. Drum Majors often help teach drill and act as director during the field shows. They help correct individual style errors and are responsible for reviewing fundamentals during the first part of each rehearsal. Drum Majors are part of the band staff and will attend appropriate meetings. Special workshops are conducted each spring to provide training for those wishing help in preparing for Drum Major auditions and all Drum Majors are required to attend a summer Drum Major camp as chosen by Mr. Marshall in conjunction with the students.

Section Leaders/Assistant Section Leaders

Section Leaders lead section rehearsals and have the final say (next to the Director) on musical interpretation and horn carriage. They are chosen in the spring by the Director, and selection is based upon musical and teaching ability. Each Section Leader is responsible for reporting absences to the Director at the completion of each rehearsal and performance. Section leaders will also be in charge of signing off on student competencies and are required to help set-up and tear-down all field equipment and props. While not required, all section leaders are strongly encouraged to attend a summer music leadership camp. Those wishing to be Section Leader must demonstrate nothing but excellent musicianship and leadership on all occasions.

Music Librarian

The Music Librarian is in charge of organizing and maintaining all music for the Jazz Band, Symphonic Band, Marching Band, and Orchestra. This person will help with the inventory of all new music and will be responsible for labeling and sorting music as needed. The Librarian needs to have excellent organizational skills, be able to use spreadsheets, and must have the time to come in after school on a bi-weekly basis to take care of the music needs for the groups.

WEST RANCH HIGH SCHOOL BAND BOOSTERS

Mission

The West Ranch High School Band Booster Organization is the parent group of the Band. All parents of band students are automatically members once their students are enrolled in the program. Meetings are held once a month, usually on the second Wednesday of each month in the band room. At these meetings, issues are discussed, fund raising projects are organized, and ways to help facilitate the Band are planned. The more parent support we have in the Band Booster Organization, the more opportunities our students will have in the Band program. All parents are asked to volunteer to help with one booster committee each year. Please see the descriptions for each committee below and the parent volunteer form in the back of this handbook to sign-up.

Board of Directors

A Board of Directors is elected in December of each year to lead meetings and to help in organizing parent help for fundraising activities, trip arrangements, and in goal setting. The West Ranch High School Band Booster Organization Board of Directors is made up of no fewer than four members. Officers include: President, Vice-President, Vice-President of Fundraising, Secretary, and Treasurer. As times dictate, other officers may be added to the Executive Board. The Director of Instrumental Music serves as only an advisor to the Board and has no voting power.

Dates for 2010-2011 Booster Meetings

<u>Date</u>	<u>Time</u>	<u>Location</u>
Wednesday, September 8, 2010	7:30 p.m.	Band Room
Wednesday, October 13, 2010	7:30 p.m.	Band Room
Wednesday, November 10, 2010	7:30 p.m.	Band Room
Wednesday, December 8, 2010	7:30 p.m.	Band Room
Wednesday, January 12, 2011	7:30 p.m.	Band Room
Wednesday, February 9, 2011	7:30 p.m.	Band Room
Wednesday, March 9, 2011	7:30 p.m.	Band Room
Wednesday, April 13, 2011	7:30 p.m.	Band Room
Wednesday, May 11, 2011	7:30 p.m.	Band Room

2010-2011 Booster Committees

All parents of West Ranch High School Band and Colorguard students are asked to volunteer to work with one booster committee each year. By volunteering, you will be helping the committees to meet each of the goals listed below. While there are many goals listed, parents do not have to specifically help accomplish each one. It is the intention of the Booster Organization that parents will focus on one or two goals of the committee and other parents will help to accomplish the rest of the goals.

- **Food**
 - Organize meals for Band Camp including menu, set up, and clean up.
 - Organize meals and/or snacks and water for students at football games, competitions and other performances.
 - Organize food and snack sales at concerts and other Booster sponsored events.
 - Plan and coordinate End of Year Banquet including securing site location, menu, decorations, set up, tear down, and other aspects of the event.
 - Accountable to Booster Board Vice President.

- **Equipment**
 - Secure lights needed for practice field during marching band.
 - Construct sets/props for the various performing groups throughout the year.
 - Help with the loading and moving of equipment during marching band season.
 - As needed help with the unloading, moving, and re-loading of equipment during winter and concert seasons.
 - Accountable to Booster Board Vice President.

- **Fund Raising/Public Relations**
 - Secure sites for food nights, gift wrapping, and other similar events.
 - Solicit companies for donations and sponsorships.
 - Organize and promote eScrip participation by all boosters and friends.
 - Organize collection of ink cartridges and return to vender periodically.
 - Prepare press releases about the band for newspaper and magazine publication.
 - Chaired by Booster Board Vice President – Fund Raising. Accountable to Booster Board.

- **Uniforms**
 - Organize fitting of students for fall marching season
 - Perform alterations and fittings on marching and concert uniforms.
 - Help with uniform distribution at shows and competitions.
 - Help with the cleaning and maintenance of uniforms throughout the fall marching season.
 - Arrange for vendors to clean uniforms at end of season or as needed.
 - Assist with winter season uniforms as needed.
 - Organize possible size swapping event for student owned portions of uniforms.
 - Keep up storage room and repair kit.
 - Accountable to Booster Board Vice President.

2010-2011 Calendar of Events

Please visit www.westranchmusic.com frequently for a complete and up to date calendar of events. You can find the calendar link to the left on the homepage.

FAQS

These questions are designed to better help you understand the West Ranch High School Band program. If you have more questions than those listed, please contact the Director at any time.

What music classes will be offered for the 2010-2011 school year?

1st Semester

Wind Ensemble
Concert Band
Color Guard
Orchestra
Marching Band
Intermediate Jazz Ensemble
Advanced Jazz Ensemble

2nd Semester

Wind Ensemble
Concert Band
Winter Guard
Orchestra
Winter Percussion Ensemble
Intermediate Jazz Ensemble
Advanced Jazz Ensemble

Do I have to audition to be in the Band or Orchestra?

It depends. The only students who must audition are freshman who would like to audition out of Concert Band and into Wind Ensemble. These auditions are held every Spring.

Do I have to be in Marching Band?

Yes. All band students take marching band during the first semester of each year in place of their P.E. class.

Why should I be in Marching Band?

Simple, because it is the most fun you will ever have playing your instrument! The Wildcat Marching Band is not only the largest student organization on campus, but it is also one of the most active. Not only do we perform at all home football games, but we also play at several marching competitions. The Wildcat Marching Band has quickly become one of the best in all of Southern California, routinely winning 1st place at competitions and is a two-time SCSBOA State Marching Champion!

What is the schedule for Marching Band?

Marching Band is not like other traditional classes at West Ranch HS. Students who participate have practice every Tuesday and Thursday night from 6pm-9pm. In addition, several Saturday practices are scheduled throughout the season. Finally, all students must attend the mandatory Marching Band camp held at West Ranch HS during the first two weeks of August. Please visit the band website, www.westranhmusic.com for the exact schedule.

What is the Summer Marching Band Camp?

Each year, before school begins, the Marching Band has a series of extended practices referred to as “Band Camp.” During Band Camp the students not only learn how to march, but also learn the first section of their competitive field show. In addition, this is a week of group bonding and activities. New students are oriented with the campus, friendships are formed, and students have a whole lot of fun! The dates and times for the 2010 Marching Band Camp are listed below:

June 7	Leadership Training (Drum Majors/Section Leaders only)	Times TBA
June 8	Rookie Camp (all new members report)	9am-3pm
June 9	Rookie Camp (all new members report)	9am-3pm
June 10	Rookie Camp (all new members report)	9am-3pm
July 9	Mini Camp (ALL members report)	9am-4pm
July 10	Mini Camp (ALL members report)	1pm-8pm
July 11	Mini Camp (ALL members report)	1pm-8pm
August 2	Band Camp Begins (all members report)	10am-9pm
August 3	Band Camp	10am-9pm
August 4	Band Camp	10am-9pm
August 5	Band Camp	10am-9pm
August 6	Band Camp	10am-9pm
August 7	Band Camp (Parent Performance and Ice Cream Social)	9am-2pm

How much does it cost to be in Music?

While the school district is wonderful in their support of music, the financial resources provided are not nearly enough to cover all the costs of the music program. As a result, we do ask families to help supplement our program with a financial contribution. Students in Marching Band and Color Guard are asked to pay a fee of \$800 for the first semester (\$200 deposit and \$600 remaining fee). There are also additional fees for students who participate in the Winter Guard and Winter Percussion programs. No student will be excluded from music because of a financial hardship. Please contact Mr. Marshall if you need financial assistance with the fees.

Can I participate in both Sports and Music?

Yes, most students will easily be able to fit both into their schedule! No one should keep from signing-up for band because they want to do a sport. It will all work out! Contact Mr. Marshall if you have specific questions.

Do we travel in High School Music?

Yes! One of the best parts of being in high school music programs is getting to travel the world sharing our love for music with others. In the past three years the band has traveled to Las Vegas, Nevada, Honolulu, Hawaii, and Orlando, Florida. Plans are currently underway for a week-long performance tour to Honolulu, Hawaii in February, 2011.

Why is music important in high school?

High school is one of the most critical times in a student's social and intellectual development. Music is an integral part of a student's growth, both emotionally and

intellectually. In order for students to succeed in life they need to feel secure, loved, challenged, and proud of their achievements. Music fulfills all of those needs and more. In addition, many of the best students at West Ranch High School participate in Music and Color Guard; in fact, one in every three band students has over a 4.0 g.p.a. Overall, we feel that:

- students in music develop discipline, positive work habits, and group skills necessary for success in life.
- music offers creative and aesthetic opportunities that provide for emotional development.
- a student's social skills, self-esteem, and positive attitude are developed through music.
- music is one of the few skills that lasts for life and improves with age.
- music teaches students to strive for excellence. In a highly technological, materialistic society, we need the special pleasures that music can provide, to help us establish the quality of our life in a world preoccupied with quantity.

I have heard that music takes a great deal of student's time. What are the time commitments involved?

Some parents are concerned that their child will be over involved, will not have time to study, or will not budget his/her time well. While music does provide students with many activities throughout the year, we would not want it any other way! The West Ranch music program teaches students to budget their time effectively. Most importantly, it does not limit students. In fact, most music students are involved in other activities such as leadership, journalism, and athletics. One important factor is that band students can easily participate in sports as well as music (a major concern of some students). Students work best when they are active, being challenged, and participating in activities that they enjoy.

In what ways can parents get involved?

There are many ways to get involved with the music program. Chaperones, parent volunteers, and donors are all needed. Furthermore, all parents are asked to sign-up to work on one volunteer committee each year. Yet, the easiest and most effective way to become involved is by coming to the monthly meetings of the West Ranch High School Band Boosters.

What is the West Ranch High School Band Booster Organization?

The West Ranch High School Band Booster Organization is the parent group of the Band and Color Guard. All parents of music students are members of the group. Meetings are held once a month, usually on the second Wednesday of each month in the band room. At these meetings issues are discussed, fund raising projects are organized, and ways to help facilitate the band are planned. The more parent support we have in the Band Boosters, the more opportunities our students will have in the music program.

My son/daughter does not feel they are good enough to continue music in high school. What can I tell them?

Anyone, regardless of what "chair" they sit in band or orchestra, is good enough to play in the high school program. It is a matter of attitude and commitment. If a student wants to play, they are good enough to play. Private lessons on their instrument can give them a great deal of confidence and will improve their playing quality tremendously in a short amount of time. There are also student leaders that help younger students along by making them feel welcome and a part of the organization right away, as well as assisting them with their playing.

My son/daughter needs to leave a competition, performance, or festival early. What do I do?

By law, students are required to travel to and from an event with the entire band on a school bus. In instances where a child does need to leave early arrangements can be made, but only with sufficient prior notice. Please contact Mr. Marshall one week in advance if you need to transport your child to or from an event. Mr. Marshall will then send you the bus release form which must be completed and returned before the day of the event. No child will be allowed to leave with his or her parents without this form being completed in advance.

Who do I call if I have questions?

Contact Jason Marshall with any questions you may have.

Office Number- (661) 222-1220 x 646

E-mail- jmarshall@hartdistrict.org

Forms Checklist

**Please Bring the Following Items to Mini Camp on
July 9th.**

- Certify You Have Read Form**
- Student Information Sheet**
- Authorization for Emergency Medical Care**
- District Field Trip Form**
- Attendance Policy for Co-Curricular Activities**
- Parent Volunteer Form**
- eScrip Fundraising Form**
- Registration Fees Sheet**
- Marching Band Shoe Order Form (All new members
and students whose shoes no longer fit)**
- Payment for Fees and Shoes**

The Following Forms are due by August 31st

- Band Apparel Order Form**
- Band Booster Polo Shirt Order Form**

Certify You Have Read Form

**WEST RANCH HIGH SCHOOL MUSIC
26255 W. Valencia Blvd.
Stevenson Ranch, CA 91381**

**This is to certify that I have read the
West Ranch High School Band Handbook
and understand and agree to all of its contents,
including the grading policy.**

Student Name (Print) _____

Student Signature _____ Date / ___ / _____

Parent Name (Print) _____

Parent Signature _____ Date / ___ / _____

Student Information Sheet

Please Print Clearly

Student Information

First Name: _____ Middle I: _____ Last Name: _____

West Ranch I.D. Number: _____ Birthday: ____/____/____ Sex: _____

2010-2011 Grade (Circle 1): Freshman Sophomore Junior Senior T-Shirt Size: _____
All T-Shirts Are Adult Male Sizes

Student Home Address: _____ Shoe Size: _____

City: _____ Zip Code: _____

Home Phone: (____) _____ Student Cell Phone: (____) _____

Student Email: _____

Primary Instrument: _____ Marching Instrument (if different): _____
Colorguard- Please List Color Guard as your instrument

Years Playing Instrument: _____ Jr. High Attended (Circle): Rancho Pico CMS Other

Are you currently taking private lessons on your primary instrument? _____

If yes: Teacher Name: _____ Phone: _____

Adult Contact Information

Adult 1

First/Last Name: _____

Relation: _____

Check here if address/home phone is the same as child.

Work Phone: (____) _____

Home Phone: (____) _____

Cell Phone: (____) _____

Address: _____

City: _____ State: _____

Zip Code: _____

Email: _____

Adult 2

First/Last Name: _____

Relation: _____

Check here if address/home phone is the same as child.

Work Phone: (____) _____

Home Phone: (____) _____

Cell Phone: (____) _____

Address: _____

City: _____ State: _____

Zip Code: _____

Email: _____

Authorization for Emergency Medical Care (Waiver)

PURPOSE: To enable parents and guardians to authorize the provision of emergency treatment for band students who become ill or injured while under school authority, when parents or guardians cannot be reasonably reached.

1. NAME (last) _____ (first) _____ (mi) ____ Grade ____ Date _____

ADDRESS (residence) _____ Sex ____ Age ____ DOB _____

City _____ Zip _____ Phone _____ SSN _____

2. Father's Name _____ Phone _____

Employer _____ Phone _____

3. Mother's Name _____ Phone _____

Employer _____ Phone _____

4. Name and phone number of person(s), other than parent or guardian, who is authorized to approve emergency medical treatment:

Name _____ Phone _____

5. Doctor _____ Phone _____

Dentist _____ Phone _____

Health Insurance _____ Policy I.D.# _____ Agent/Phone _____

In the event reasonable attempts to contact me/us at above-locations, or other person(s) named in item 4, above, full authorization is given for (1) administration of any treatment deemed to be necessary by a licensed trainer, or medical practitioner, and (2) the transfer of son/daughter or ward to any licensed trainer, or medical practitioner: and (3) the transfer of son/daughter or ward to any licensed hospital or emergency clinic reasonably accessible. It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required, but is given to provide Authority and Power on the part of school authorities and aforesaid agent(s) to give reasonable care. Facts are given below concerning the student's medical history which a medical practitioner should know.

Blood Type _____ Allergies _____ Allergies to specific medication(s) _____

Glasses or Contacts _____ False Teeth or Bridgework _____ Last Tetanus Booster _____

Any previous significant medical problems _____

Date _____ Signature of Parent or Guardian _____

District Field Trip Form

PARENT'S OR GUARDIAN'S PERMISSION FOR FIELD TRIP AND AUTHORIZATION FOR MEDICAL CARE

To the Principal of West Ranch High School :

_____ has my permission to participate in the field trip to
(Student's Name)

All Band Events for the 2010-2011 School Year

Supervisor of trips Jason Marshall

NOTE TO PARENT/GUARDIAN:

Section 35330 of the California Education Code states in part:

“All persons making the field trip shall be deemed to have waived all claims against the district of the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion.”

I give my permission for my student to attend this trip. I agree to direct my student to be cooperative with directions and instructions of the school district personnel in charge of the activity.

(Parent's/Guardian's Signature)

Date

AUTHORIZATION FOR MEDICAL CARE

Should it be necessary for my child to have medical care while participating in this trip, I hereby give the School District personnel permission to use their judgment in obtaining medical care and ambulance service for the child, and I give permission to the physician selected by the School District personnel to render medical care deemed necessary and appropriate by the physician. I understand that the School District has no insurance covering such medical or hospital costs incurred by my child and, therefore, any cost incurred for such treatment shall be my sole responsibility.

Student's Name

Date of Birth

Home Address

Home Telephone Number

Parent/Guardian Name (Please Print)

Business Telephone Number – Parent/Guardian

Emergency Telephone Number

Authorization (Signature) of Parent/Guardian

Date

Instructions for special medical treatment: _____

Attendance Policy for Co-Curricular Activities

FULL SCHOOL DAY Students are required to attend ALL classes in which they are enrolled (except those classes which must be missed because of travel time to contest, game, or performance) in order to participate in a event that afternoon or evening.

Medical and dental appointments shall be made on days **OTHER** than “participation” days. If a student must be absent for an appointment, proper school procedure must be followed to clear the absence (IN ADVANCE) in order to permit participation.

PROCEDURE:

- Parent must notify administrator 24 hours in advance of appointment.
- Student must not miss more than 1 class period for the appointment.
- Student must check both in and out with the attendance office.

If the student does not comply with the attendance regulation and in violation participates in an activity, that student shall be denied participation in the next two regular activities and may face additional disciplinary actions.

The principal or designees shall verify compliance with attendance regulations.

Student Name (Print)

Student Signature

Parent Signature

Date

Parent Volunteer Form

Band parents make the difference in a top quality band program. This survey gives us a head start on some of the planning that it will take to successfully run this organization. The biggest misconceptions are that (a) we do not need the services of all parents; we can get by with a small group of volunteers, (b) we do not need the use of freshman parents; the veteran parents already have everything handled, (c) we do not need your services because there is nothing that needs to be done. All of these are absolutely false!

From the committees below, please select your top choice for which you would like to volunteer. A full description of all committees can be found on page 19.

Student Name _____

Name of Parents _____

Phone _____ **Parent E-mail** _____

Food _____ Fund Raising _____

Uniforms _____ Equipment _____

Check here if you are interested in or willing to chair a committee: _____
If so, which committee interests you? _____

Check here if you are interested in or willing to pull our equipment trailer (fuel reimbursement and fee reduction available for this job): _____

Check here if you would prefer to volunteer from home (ie. sewing, food preparation/donation, etc.) _____

Please help us by answering these additional questions:

_____ I work, own, or have a contact with a company that would possibly be beneficial to the boosters or may be willing to make a donation (financial or in-kind).

Business Name _____
Contact Person _____
Phone/Email _____

_____ I have a talent/skill that could benefit the Boosters. Skill/Talent _____

eScrip Fundraising

The West Ranch High School Band Boosters are an active participant in the eScrip program. By registering your grocery store loyalty cards below you will be helping to raise funds for the band program each time you shop! Simply fill out all of the information below, and the next time you shop and swipe your loyalty card a percentage of your purchase will be donated back to the Boosters. It's that simple - No Fees - No New Cards! We will do all of the work for you.

Student Name: _____

Name of Adult Card Holder: _____

Phone Number of Card Holder: _____

Address of Card Holder: _____

To register you we need the actual card number, not your phone number. If you no longer have your card and simply use your phone number at the grocery store you can call the following numbers to get your card number:

Vons/Pavilions 1-877-723-3929

Ralph's 1-800-660-9003

Vons/Pavillions Card #: _____

Ralph's Card #: _____

Registration Fees

The fees requested pay for transportation, music, coaching, clinicians, equipment, and all other expenses that go into running a comprehensive music program. Fundraising opportunities will be available for any student who needs financial assistance with purchasing spirit packs or paying required deposits and fees.

Student Name _____

<u>Description</u>	<u>Amount</u>	<u>Amount Due</u>
Marching Band/Color Guard Fee	\$800	\$ <u>800</u>
Color Guard Rookie Fee -Add to Fee above	\$300	\$ _____
	Subtotal	\$ _____
Minus Marching Band Deposit	\$ -200	\$ <u>-200</u>
Multiple Child Discount -1 st child in program is full price, all additional children receive \$200 off their fee.	\$ -200	\$ _____
TOTAL DUE		\$ _____

Payment Options-

Check One

- Option 1. Full payment enclosed for the total above. _____
- Option 2. 50% payment enclosed for the total above. Please bill me for the remaining balance due by August 12th. _____

Please make all checks payable to the West Ranch High School Band Boosters or complete your credit card information below.

Name on Credit Card: _____ Expiration Date: _____ Billing Zip Code: _____

Credit Card Number: _____ 3 Digit Security Code: _____

(Visa and Master Card Only)

By Signing Here I Agree to the Charges Above: _____

All Credit Card Information Will Be Kept Confidential

Please return this form with payment on the first day of mini-camp, July 9, 2010

Marching Band Shoe Order Form

Marching Band shoes are required for all new Marching Band members and those students whose marching shoes no longer fit. **Please attach a separate check** for \$45 made payable to the West Ranch Band Boosters for your shoes or fill out the credit card information below.

Student Name: _____

Please Circle Desired Shoe Size

MEN'S

5 5½ 6 6½ 7 7½ 8 8½ 9 9½ 10 10½
11 12 13 14

WOMEN'S

5½ 6 6½ 7 7½ 8 8½ 9 9½ 10 10½ 11
11½ 12 12 1/2

PLEASE MAKE SURE THAT YOU ORDER SHOES OF THE PROPER SIZE. KEEP IN MIND THAT THERE ARE NO WIDE OR NARROW SIZES AVAILABLE. SHOES THAT ARE TOO SMALL WILL RESULT IN A GREAT DEAL OF DISCOMFORT DURING USE!

Please make all checks payable to the West Ranch High School Band Boosters or complete your credit card information below.

Name on Credit Card: _____ Expiration Date: _____ Billing Zip Code: _____

Credit Card Number: _____ 3 Digit Security Code: _____

(Visa and Master Card Only)

By Signing Here I Agree to the Charges Above: _____

All Credit Card Information Will Be Kept Confidential

Please return this form with payment on the first day of mini-camp, July 9, 2010

Band Apparel Order Form-Optional

Student's Name: _____

Size	Items Available to Band Members only	Price	Total				
	Appliquéd & embroidered Lined Jacket (available to band members only)	85.00					
N/A	Duffle Bag	30.00					
Name for personalization: (front of jacket & top of duffle)		Section:					
Quantity (Indicate quantity of each size in appropriate box)					Items Available to anyone	Price (each)	Total
					Embroidered Baseball Cap	20.00	
					Embroidered Beanie	20.00	
S	M	L	XL	XXL			
					Embroidered Fleece ¼ Zip-Front Pullover	40.00	
					White silk-screened T-shirt	20.00	
					Navy silk-screened T-shirt	20.00	
					White silk-screened Girls T-shirt	20.00	
					Navy silk-screened Girls T-shirt	20.00	
					Navy silk-screened Mesh Shorts	20.00	
					Navy silk-screened Zip-Front Sweatshirt	35.00	
					Navy silk-screened Hoodie Sweatshirt	35.00	
Total for all items:							

Payment Method:

_____ Check payable to **West Ranch High School Band Boosters**

_____ Credit Card (Visa or MasterCard only) Amount to be charged to credit card: \$ _____

Card Number _____ Name on card: _____

Exp. Date (mm/yy) _____ Billing zip code _____ 3-digit code (found on back) _____

Best phone number to reach you if questions arise while processing your order: _____

I agree to pay this charge as itemized above: _____
cardholder signature

Order Form and payment in full due by August 31, 2010

Band Booster Parent Polo Shirt Order Form

Show everyone how proud you are to have a child in the
West Ranch High School Instrumental Music Department.

High quality polo shirt with embroidered logo that are great to wear at performances, football games or when you are volunteering for an event.

Women's and Men's Styles Available in sizes S through XXL Navy Blue and White

ONLY \$35 each

Please return the order form below by **August 31, 2010**

Name _____

Child's Name _____

Quantity	Shirt Type (circle one)		Size (circle one)					Color (circle one)	
	Men's	Women's	S	M	L	XL	XXL	Navy	White
Quantity	Shirt Type (circle one)		Size (circle one)					Color (circle one)	
	Men's	Women's	S	M	L	XL	XXL	Navy	White
Quantity	Shirt Type (circle one)		Size (circle one)					Color (circle one)	
	Men's	Women's	S	M	L	XL	XXL	Navy	White
Quantity	Shirt Type (circle one)		Size (circle one)					Color (circle one)	
	Men's	Women's	S	M	L	XL	XXL	Navy	White
Quantity	Shirt Type (circle one)		Size (circle one)					Color (circle one)	
	Men's	Women's	S	M	L	XL	XXL	Navy	White

Total # Shirts _____ @ \$35 each = _____ = **Total amount enclosed**

Payment Method:

_____ Check payable to **West Ranch High School Band Boosters**

_____ Credit Card (Visa or MasterCard only) Amount to be charged to credit card: \$ _____

Card Number _____ Name on card: _____

Exp. Date (mm/yy) _____ Billing zip code _____ 3-digit code (found on back) _____

I agree to pay this charge as itemized above: _____
Cardholder Signature